

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

The meeting was called to order by Board President Chrissy Skurbe at 6:30 p.m.

**ATTENDANCE**

Ms. Carmen Alvarez (participated remotely)  
Ms. Kathleen Belko  
Ms. Gazala Bohra (participated remotely)  
Ms. Gail DiPane  
Ms. Katie Fabiano  
Mr. Matthew Gorham  
Ms. Kate Rattner  
Ms. Chrissy Skurbe  
Mr. Peter Tufano

**JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT**

Ms. Michelle Scott

**STAFF PRESENT**

Dr. Chari Chanley, Superintendent of Schools  
Dr. Adam Layman, Assistant Superintendent of Schools  
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

**ATTORNEY PRESENT**

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

**MEMBERS OF THE PUBLIC** – approximately 128

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted September 15, 2023, and December 1, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

**CLOSED SESSION RESOLUTION**

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Tufano and seconded by Ms. Fabiano that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:37 p.m.

Returned to Public Meeting at 7:05 p.m.

### **APPROVAL OF MINUTES**

A motion was made by Mr. Tufano and seconded by Ms. Belko to approve the minutes for the Public Board of Education Meeting held on October 18, 2023. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. DiPane to approve the minutes for the Closed Session Meeting held on October 18, 2023. Motion carried with Ms. Fabiano abstaining and Ms. Rattner abstaining on the section pertaining to a confidential personnel matter.

A motion was made by Mr. Tufano and seconded by Ms. DiPane to approve the minutes for the Public Board of Education Meeting held on November 15, 2023. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. DiPane to approve the minutes for the Closed Session Meeting held on November 15, 2023. Motion carried with Ms. Fabiano and Ms. Rattner abstaining on the section pertaining to a confidential personnel matter.

### **PRESENTATION**

#### **STUDENT AND STAFF RECOGNITIONS**

Dr. Chanley, Dr. Layman, and Ms. Skurbe congratulated the following students and staff for being recognized on the following achievements and acknowledgements. Students that were in attendance were presented with a certificate of acknowledgement.

#### **MTHS Fall Competition Marching Band**

##### **NJMBDA Group AAA State Championships 3rd Place**

##### **USBands Group VA National Championships 2nd Place**

Sophia Awwal	Priscilla Buissereth	Giada DeVito	Amar Dhillon
Siraj Gandhi	Sahil Gandhi	Sachit Hedge	Siri Koppisett
Ben Krasnove	Anika Paluri	Laetitia Ramirez	Chloe Ramirez
Noemie Ramirez	Ezra Saintyl	Vansh Sanan	Leanne Wong

#### **MTMS GIRLS CROSS COUNTRY**

##### **3<sup>rd</sup> Place GMC Cross Country Championship**

Anbini Adhimool	Amelia Davis	Eesha Mohan	Reya Naidu
Lola Regenye	Oliva Tremarco	Sahasra Vuyyuru	

#### **MTMS GIRLS VOLLEYBALL**

##### **1st Place / Middle School Tournament / Undefeated Season**

Arusha Alvekar	Julie Caliandro	Nina Corbisiero	Danielle Cugini
----------------	-----------------	-----------------	-----------------

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

Gabby Grant	Lila Malcaluso	Kristina Nieves	Sofia Nuccio
Lexie Orendorff	Brie Orendorff	Alyssa Puglia	Maddie Richter
Yashika Ringasia	Hanshika Sridhar	Sanvi Narmeta	Celine Zahran

### **MTHS FIELD HOCKEY**

#### **All-Conference & Division 1<sup>st</sup> Team**

Isabella Heiser          Amara Thomas

### **MTHS GIRLS CROSS COUNTRY**

#### **All-Red Division 1<sup>st</sup> Team**

Ananya Raja

### **MTHS FOOTBALL**

#### **National Gold Division 1<sup>st</sup> Team**

Sal Marchione          Logan Fotiadis          Zack Wallace

#### **National Gold Division 2<sup>nd</sup> Team**

Dylan DeGraw          Brandon Macaluso

### **MTHS VARSITY BOYS SOCCER**

Back-to-Back Conference Champions

Red Division Champions

#### **GMC All-Conference 1<sup>st</sup> Team**

Jake Battaglia          Justin Graham          Nick Sousa

#### **GMC All-Red Division**

Anthony Alborea

### **MTHS BOYS VARSITY CROSS COUNTRY**

NJSIAA Central Jersey, Group Four Sectional Champions\*

Back-to-Back Conference Champions

Red Division Champions

#### **All-Conference 1<sup>st</sup> Team**

##### **2<sup>nd</sup> Team All-State**

Matthew Lucas

##### **2<sup>nd</sup> Team All-State | Honorable Mention**

Maan Patel

#### **GMC All-Red Division**

Stephen Barbera          Ryan Daunais          Jimmy Giordano

### **Conference Coach of the Year - Red Division Coach of the Year**

Mr. Nicholas Puleio

### **MTHS GIRLS VOLLEYBALL**

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

NJSIAA Sectional Champions  
GMC All-Conference & Red Division / 1<sup>st</sup> Team

**GMC All-Red Division 1<sup>st</sup> Team**

Alyssa Grau      Allison Nieves      Ava Kwitkoski

**Conference Red Division Coach of the Year**

Ms. Victoria Stec

**MTHS GIRLS SOCCER**

NJSIAA Sectional Champions  
Conference Champions  
Red Division Champions

**GMC All-Conference & Red Division 1<sup>st</sup> Team**

Sofia Gartner              Dani Lovaglio              Jennifer Ward

**GMC All-Red Division**

Ava Soares

**Greater Middlesex Conference Student Athlete Advisory Committee**

Justin Graham                      Avery Labaska

**STUDENT BOARD MEMBERS' REPORT**

Ms. Hetvi Thacker reported the following on district schools:

Barclay Brook – in November, families visited the school for American Education Week. In celebration of Veteran's Day, students wrote letters of appreciation to local veterans. All students participated in a STEAM Challenge where they created a Thanksgiving themed balloon float.

Brookside – had an excellent parent turn out for American Education Week. The 4<sup>th</sup> Grade Colonial Day took place on November 30<sup>th</sup>, where students rotated to different classrooms to learn about different topics from the colonial period.

Oak Tree – the Thanksgiving Food Drive was a tremendous success, the drive provided meals for over 20 families. The annual Gift Drive is currently underway. American Education week was celebrated by all grades doing different activities with their guests. Staff and students will be participating in the Ten Days of Oak Tree next week.

Mill Lake – students and parents participated in American Education Week in early November. On November 16<sup>th</sup>, the school recognized and celebrated local veterans. The month ended with a visit from a wild turkey and a chef. Students were given the opportunity to shop in the Holiday Shop the first week in December and have been participating in a Toys for Tots fundraiser. Lastly, students participated in the Unified Winter Festival.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

Woodland – the PALS Program sponsored a Pajama Day in which students raised \$700.00 for the Children’s Hospital of Philadelphia. The Student Council and the Character Crew decorated the halls for the holiday season, are currently sponsoring a Toys for Tots Drive, and hosting Spirit Days on Fridays for the month of December. The PTO will be hosting a Holiday Shop for students to shop for their families. The Ready to Rise program kicked off on November 28<sup>th</sup>.

Middle School – students are currently participating in a winter coat drive, donated coats will be giving to Sander’s Coat Rack in Trenton, NJ, and a Holiday Toy Drive in collaboration with Monroe Township Police Department to benefit Robert Wood Johnson Children’s Hospital. Back by popular demand, a door decorating contest will be held this month. Students will be competing in a school-wide STEM Building project creating gingerbread houses. Lastly, the Chorus Concert will be held on Monday, December 11<sup>th</sup>, the 6<sup>th</sup> Grade Band Concert will be held on December 18<sup>th</sup>, and the 7<sup>th</sup>/8<sup>th</sup> Grade Concert will be held December 19<sup>th</sup>.

High School – the MTHS Red Cross Club will host a Winter Wonderland tomorrow. This past Saturday, SAT testing was held at the High School. Parent Teacher Conferences were held November 27<sup>th</sup> and 30<sup>th</sup>. The Amnesty International Club hosted their annual Write for Rights event yesterday, where students engaged in a global letter writing campaign. The South Asian Student Association Club recently held dance auditions for South Asian dance styles. Lastly, the National Honor Society hosted a Holiday Toy Drive, and the Key Club organized a gift-wrapping event.

## **PRESENTATION**

### **PUBLIC HEARING - RENEGOTIATED EMPLOYMENT CONTRACT FOR SUPERINTENDENT OF SCHOOLS**

Board President Skurbe provided the timeline, details, and process that led to the renegotiated contract for the Superintendent of Schools. Ms. Skurbe asked Dr. Chanley to present her extended vision for the District.

Dr. Chanley provided a presentation which shared her vision and/or the direction in which she would like to see the District move.

The presentation, titled Responsive, 21<sup>st</sup> Century Leadership, can be viewed at the following link:

<https://www.monroe.k12.nj.us/site/handlers/filedownload.ashx?moduleinstanceid=18750&dataid=27826&FileName=Responsive%2021st%20Century%20Leadership.pdf>

### **PUBLIC FORUM - (SUPERINTENDENT CONTRACT)**

Brian Fabiano, Monroe Township – spoke in opposition of the Board modifying the superintendent’s contract now when there are still 18 months left to the current contract.

Barry Karben, Monroe Township – stated that he appreciated Dr. Chanley’s presentation and vision for the district but is opposed to the Board approving the renegotiated contract at this time due to the tax burden on the residents.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

Moiet Muqtadir, Monroe Township - comments were not related to the superintendent's contract therefore Ms. Skurbe asked the speaker to wait for the next public forum to address the Board.

Ellen Panzer Schwartz, Monroe Township – spoke in opposition to approving the superintendent's contract and asked the Board to vote for the children and what their job is supposed to be.

Patricia Schwalje, Monroe Township – asked the Board to consider the status of the district's Key Budgetary Considerations listed in the budget presentations from the last two years and things that have been quantified by Dr. Chanley's leadership before approving the contract presented.

Jennifer DePreta, Monroe Township – spoke in opposition to Dr. Chanley's extension of contract and raise.

Parkash Parab, Monroe Township – stated several reasons why he supports the renegotiated contract for Dr. Chanley.

Maddie Riback, Monroe Township – opposed the approval of the contract and stated that she disagrees with Dr. Chanley's philosophy that teachers belong in the classroom and not filling the roles of administrators.

Vanessa Forst, Monroe Township – spoke in opposition of Dr. Chanley's renegotiated contract. Ms. Forst also implied that Dr. Chanley used her position as superintendent for personal gain.

Steve Riback, Monroe Township – giving the financial status of the district Mr. Riback suggested that Dr. Chanley lead by example and forego a raise.

Pradeep Melam, Monroe Township - spoke about the process that a prior Board held when approving a renegotiated contract for Dr. Alvich and stated that the process with Dr. Chanley's contract has been very transparent and justified.

Sarah Aziz, Monroe Township – stated that it is unconscionable that the Board plans to approve the renegotiated superintendent's contract with the Budget being so tight.

Doug Poye, Monroe Township – questioned the need for a public hearing on the contract when the contract was already negotiated and received the approval of the County Superintendent. Mr. Poye stated that he fails to understand why there is a need to extend her contract at this time.

Peter Piro, Monroe Township – inquired why a stipend for Dr. Chanley achieving her doctorate wasn't included in the original contract.

A motion was made by Mr. Tufano and seconded by Ms. Belko that the members of the Monroe Township Board of Education approve the renegotiated employment contract for the Superintendent of Schools as presented.

Ms. DiPane stated that although she appreciates and supports the work of Dr. Chanley, she believes that at this time the Board's focus should be on ensuring the successes of all the students and providing all staff with professional learning as needed. Ms. DiPane stated that she supports addressing the contract in the Spring after the 2024 Spring test results have been reviewed.

Ms. Bohra stated that after listening to the public comments regarding the raise in the proposed contract, she wanted to clarify that legally the Board was bound to renegotiate Dr. Chanley's contract and compensate her for achieving her doctorate and 20-year longevity. Ms. Bohra added that if the Board only addressed those two items, they would have to begin renegotiation discussions again in June, which would be twice within six months. Ms. Bohra reiterated that public comments do not only come to the Board during public forum, members of the community also provide input, good and bad through district email.

Ms. Alvarez stated that the Superintendent is not a Central Office Administrator and does not fall within the Administrators' Association, so the doctoral increase does not apply to Dr. Chanley therefore it shouldn't be used as a reason to open her contract.

Roll Call on approving Dr. Chanley's' renegotiated contract 6-2-2-0-0. Motion carried with Ms. Alvarez and Ms. DiPane voting no and Ms. Fabiano and Ms. Rattner abstaining.

### **COMMITTEE REPORTS**

Ms. Kathleen Belko, Chairperson of the Finance Committee, reported that the Committee met on November 29<sup>th</sup> via Webex. The Committee reviewed the attorney invoices for the month of October which totaled \$10,149.93 and the Bill List that was presented totaling \$6,944,941.56. Ms. Belko noted that an Addendum totaling \$7,086,102.43 was submitted after the committee meeting for approval this evening. Lastly, Ms. Belko reported that Ms. Allen provided an update on the Audit. Ms. Allen also informed the Committee that the Budget process is moving along as Budget Defense Rounds have already been held.

Ms. Alvarez reported that the Policy Committee did not meet this month but based on past public comments she did some research on Bylaw 0143. Ms. Alvarez stated that some of the surrounding towns have send/receive relationships and have Bylaw 0143 but don't have a line stating whether the sending representative can or cannot vote. Ms. Alvarez reported that the Bylaw is on the agenda for approval of the second reading tonight and she wanted to inform the public that the Committee is removing that line.

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://MonroePEGTV(viebit.com))

### **PUBLIC FORUM**

Doug Poye, Monroe Township – stated that it is his understanding that the Board Attorney advised the Board President in a letter to suspend Bylaw 0143 prior to any vote on a replacement but did not mention it during his explanation of the process at the October meeting nor was the advice taken. Mr. Poye inquired why an attorney needs to be present at every meeting if they aren't going to listen to the advice and inquired if the money that is being spent could be spent on other items.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

Peter Piro, Monroe Township – questioned the request for professional development that the Director of Athletics is seeking for approval for a conference regarding athletic training when it is suited for athletic trainers only.

#### **ASSISTANT SUPERINTENDENT REPORT**

Dr. Layman reported that the District is entering the winter concert season. The following concerts will be held:

December 11<sup>th</sup> - Middle School Winter Concert  
December 12<sup>th</sup> – Brookside Elementary Winter Concert  
December 13<sup>th</sup> – High School Winter Concert  
December 14<sup>th</sup> – Applegarth Winter Concert

Next, Dr. Layman thanked the staff and students that participated in the Unified Winter Festival held last night at the High School.

#### **SUPERINTENDENT'S REPORT**

##### **PERSONNEL (10-member vote)**

A motion was made by Ms. Rattner and seconded by Ms. Belko that Personnel Items A-L be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

##### **PERSONNEL (9-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Rattner that Personnel Items M-AI be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Rattner abstaining on Item AE. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

##### **BOARD ACTION (10-member vote)**

A motion was made by Ms. Fabiano and seconded by Ms. Rattner that Board Action Items A–K be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

##### **BOARD ACTION (9-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Belko that Board Action Items L-R be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

#### **BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)**

A motion was made by Ms. Tufano and seconded by Ms. Belko that Board Action Items A-D under the 10-member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with Ms. DiPane abstaining on the portion that pertains to her reimbursement for a conference and Ms. Rattner recusing on the Bill List where it pertains to D. Rattner and the Addendum where it pertains to D. Rattner, C. Chanley, and Y. Synder. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.



**BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)**

A motion was made by Ms. Belko and seconded by Ms. Fabiano that Board Action Items E-G under the 9-member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

**BOARD PRESIDENT REPORT**

Ms. Skurbe reported that they are currently working through the Shared Service Agreement with the Township. They will be meeting again this month and hopefully have an Agreement to be voted on at the January meeting. Ms. Skurbe extended a happy holiday season to all. Lastly, Ms. Skurbe reported that along with Dr. Chanley she attended the SEWI Diwali event last week. It was heartwarming to see so many young students partake in collecting over 26,000 pounds of food to be donated to three local pantries.

**OTHER BOARD OF EDUCATION BUSINESS**

Ms. DiPane reported that it was an honor to attend an event where the Rossmoor Music Association presented Monroe Township High School Vocal students.

Ms. Rattner stated that she is looking forward to the upcoming concert season, wished everyone a happy upcoming holiday season and thanked the residents for the donations listed on the agenda this evening. Ms. Rattner inquired if it was true that middle school students could only pick one 10-week club instead of a 20-week club, and if buses were cut for any activity that was service oriented or competition based.

Regarding the Rossmoor Music Association event that Ms. DiPane spoke of earlier, Ms. Bohra stated that she is so pleased that the District was able to restart the connection with the senior communities and bring these performances to them.

Ms. Alvarez stated that she attended the Semi-annual Delegate Assembly on Ms. Rattner's behalf. Ms. Alvarez reported that five resolutions were presented, four of which passed. Ms. Alvarez stated that she thought two resolutions may be of interest to the Board for discussion. The first, Pass the Trash and the second was on book bans.

**PUBLIC FORUM**

Moiet Muqtadir, Monroe Township – spoke in regard to a transportation concern that he has and requested a meeting with Dr. Chanley.

Pradeep Melam, Monroe Township – reported that last week's finance committee meeting video has not been posted on the Peg Channel yet and inquired when the Budget Philosophy Meeting will be held. Mr. Melam also inquired why there were resignations from the Monroe Township South Asian Club.

Pete Piro, Monroe Township – inquired about the consequences if a board member does not complete the NJSBA Governance III or IV Training. Next, Mr. Piro stated that Mr. Tufano made comments about him and his family on Facebook and he finds it very inappropriate for a board member to make these comments.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 6, 2023.

Doug Poye, Monroe Township – reported that the 22/23 User Friendly Budget and board meeting agendas from July 2021 through June 2022 are not on the website. Next, Mr. Poye reported that no one has gotten back to him about his inquiry of the discrepancies in costs reported in meetings for replacing the roofs at Applegarth School.

Brian Fabiano, Monroe Township – stated that when Ms. Skurbe ran for election, she ran on holding people accountable for unethical behaviors. Mr. Fabiano stated that since then, in three separate cases there was probable cause to substantiate that she violated multiple ethics statutes and Dr. Chanley has had two violations. Mr. Fabiano inquired if there is a plan to hold Dr. Chanley accountable in the same regard as you did the prior business administrator.

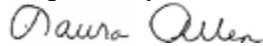
### **NEXT PUBLIC MEETING**

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 6:30 p.m. on Wednesday, January 17, 2024.

### **ADJOURNMENT**

A motion was made by Ms. Rattner and seconded by Ms. Fabiano that the meeting be adjourned. Motion carried. The public meeting adjourned at 10.43 p.m.

Respectfully submitted,



Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



**Wednesday, December 6, 2023**  
**MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**  
**ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY**

**MONROE TOWNSHIP HIGH SCHOOL**  
**200 SCHOOLHOUSE ROAD**  
**MONROE TOWNSHIP, NJ 08831**  
**6:30 P.M.**

**Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.**

**The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.**

**The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.**

## **1. CALL TO ORDER**

## **2. PLEDGE OF ALLEGIANCE**

## **3. ROLL CALL**

### **Subject**

### **A. BOARD MEMBERS**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Type Information

Ms. Carmen Alvarez  
 Ms. Kathleen Belko  
 Ms. Gazala Bohra  
 Ms. Gail DiPane  
 Ms. Katie Fabiano  
 Mr. Matthew Gorham  
 Ms. Kate Rattner  
 Ms. Chrissy Skurbe  
 Mr. Peter Tufano

### JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Ms. Michelle Scott

### STUDENT BOARD MEMBERS

Ms. Sehaj Chadha  
Ms. Hetvi Thakker

## 4. STATEMENT

---

Subject	A. STATEMENT
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted September 15, 2023 and December 1, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

## 5. CLOSED SESSION RESOLUTION

---

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

## 6. APPROVAL OF MINUTES

---

Subject	A. APPROVAL OF MINUTES
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Type	Information

Public Board of Education Meeting, October 18, 2023  
Closed Session Meeting, October 18, 2023  
Public Board of Education Meeting, November 15, 2023  
Closed Session Meeting, November 15, 2023

## 7. PRESENTATIONS

---

**Subject A. STUDENT AND STAFF RECOGNITIONS**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Type

STUDENT AND STAFF RECOGNITIONS

## 8. STUDENT BOARD MEMBERS' REPORT

## 9. PUBLIC HEARING -RENEGOTIATED EMPLOYMENT CONTRACT FOR SUPERINTENDENT OF SCHOOLS

---

**Subject A. PUBLIC HEARING -RENEGOTIATED EMPLOYMENT CONTRACT FOR SUPERINTENDENT OF SCHOOLS**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC HEARING -RENEGOTIATED EMPLOYMENT CONTRACT FOR SUPERINTENDENT OF SCHOOLS

Type

PUBLIC HEARING -RENEGOTIATED EMPLOYMENT CONTRACT FOR SUPERINTENDENT OF SCHOOLS

WHEREAS, the Monroe Township Board of Education ("Board") desires to maintain Dr. Chari Chanley in the position of Superintendent; and

WHEREAS, the Board and Dr. Chanley engaged in good faith negotiations for a new employment contract for Dr. Chanley, which would be effective January 1, 2024 through June 30, 2028; and

WHEREAS, pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a), the Board forwarded the proposed new Employment Contract for Dr. Chanley to the Interim Executive County Superintendent for Middlesex County for approval, and received written approval and notice from the Interim Executive County Superintendent that the proposed new Employment Contract for Dr. Chanley was approved by him as same is in compliance with the Fiscal Accountability, Efficiency and Budgeting Regulations; and

WHEREAS, the Board provided the requisite advanced notice pursuant to P.L. 2007, Chapter 53, N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1(c)(1) that it would conduct a public hearing and take action to amend and/or alter the existing employment contract, or approve a new contract, regarding its Superintendent at its December 6, 2023 public meeting; and

WHEREAS, prior to consideration of the new employment contract for Dr. Chanley, the Board conducted a public hearing at its December 6, 2023 public meeting; and

WHEREAS, the approved new Employment Contract for Dr. Chanley replaces and supersedes all prior Employment Contracts, both expressed and implied, between the parties hereto, and by approving and signing the new Employment Contract both the Board and Dr. Chanley assent to a rescission of any and all prior contracts.

NOW, THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby:

- (1) Approves the new Employment Contract for Dr. Chanley as Superintendent of Schools for the period from January 1, 2024 through June 30, 2028 at an annual salary of: (a) \$219,500 for the 2023-2024 school year; (b) \$225,965 for the 2024-2025 school year; (c) \$232,624 for the 2025-2026 school year; (d) \$239,483 for the 2026-2027 school year; and (e) \$246,547 for the 2027-2028 school year, consistent with the terms and conditions set forth therein, and as approved by the Interim Executive County Superintendent for Middlesex County pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a).

(2) Authorizes the Board President, and the Business Administrator/Board Secretary as the attesting witness, to execute the aforementioned Employment Contract on behalf of the Board.

## 10. COMMITTEE REPORTS

### 11. PUBLIC FORUM -AGENDA ITEMS ONLY

**Subject** **A. PUBLIC FORUM (See Note 3)**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. PUBLIC FORUM -AGENDA ITEMS ONLY

Type

See Note 3.

## 12. ASSISTANT SUPERINTENDENT'S REPORT

**Subject** **A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. ASSISTANT SUPERINTENDENT'S REPORT

Type

## 13. SUPERINTENDENT'S REPORT/RECOMMENDATION

**Subject** **A. HOME INSTRUCTION**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTMS	8	CST	Forrest	9/6/2023	
90582	MTMS	7	CST	Brunotte, Chanley	9/8/2023	
95017	MTHS	10	CST	Quindes, Ongaro, Chakraborti, Simmonds, Nagle, Mackenzie, Russo, Speech Tree	9/6/2023	
92933	BES	5	Medical	CHOP	9/7/2023	
94479	MTHS	12	CST	Lyons, Simmonds, Liburdi, Mackenzie	9/20/2023	
93362	MTHS	11	Medical	Ayala, Wall, Debellis, ESCNJ	9/6/2023	
93159	MTMS	8	Medical	LearnWell	10/11/2023	11/13/2023
97980	MTMS	7	Medical	Fiore, Hoehler, DuBois, Lewkowitz	10/16/2023	
96786	MTHS	10	Medical	LearnWell	10/30/2023	11/6/2023
87845	MTHS	11	Admin	Staub, Mackenzie, Lyons	10/26/2023	11/15/2023
91391	MTHS	9	Medical	Rutgers	11/1/2023	11/9/2023
95374	MTHS	11	Admin	McCormack, DeMarco, Cohen, Narvaez, DuBois	10/20/2023	11/2/1023
94965	MTHS	11	Admin	Lyons, Mackenzie	10/24/2023	10/30/2023
90417	MTHS	12	Medical	Vitalin, Ruckdeschel, DeBois, ESCNJ	10/27/2023	
86762	MTHS	12	Medical	DuBois, ESCNJ	10/24/2023	
91391	MTHS	9	Medical	LearnWell	11/14/2023	11/16/2023

87792	MTHS	11	Admin	Hoehler, DuBois, ESCNJ	11/13/2023	11/28/2023
89299	MTHS	9	Admin	DeMarco, ESCNJ	11/2/2023	11/15/2023
97024	MTHS	10	Medical	Silvergate Prep	10/30/2023	
97086	MTHS	10	Medical	LearnWell	11/15/2023	11/21/2023
88577	MTHS	10	CST	Lyons, Mackenzie, Quindes, ESCNJ	10/9/2023	
96082	MTHS	10	Medical	Rutgers	11/16/2023	11/17/2023
91391	MTHS	9	Medical	Rutgers	11/17/2023	11/22/2023
87647	MTHS	12	Medical	Silvergate Prep	11/17/2023	
89257	MTHS	9	CST	Mackenzie, Stec, Pesce, Wall, Lyons	10/25/2023	
95012	MTHS	11	Medical	Rutgers	11/21/2023	11/29/2023
91550	MTHS	9	Medical	Profaci, DuBois, DeMarco	11/21/2023	
90346	MTHS	11	Medical	Staub, Mackenzie, O'Neill	11/27/2023	
94937	MTHS	12	Admin	ESCNJ	11/14/2023	11/20/2023
87912	MTHS	11	Medical	LearnWell	11/27/2023	
97086	MTHS	10	Medical	LearnWell	11/27/2023	

**Subject B. FIRE/LOCKDOWN DRILLS**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

**FIRE/LOCKDOWN DRILL**

Applegarth School ----- November 21, 2023  
 Barclay Brook School ----- November 3, 2023  
 Brookside School ----- November 17, 2023  
 Mill Lake School ----- November 27, 2023  
 Monroe Middle School----- November 3, 2023  
 Oak Tree School ----- November 3, 2023  
 Woodland School ----- November 29, 2023  
 Monroe High School ----- November 16, 2023

**Lockdown**

Applegarth School----- November 27, 2023  
 Barclay Brook School----- November 20, 2023  
 Brookside School ----- November 3, 2023  
 Mill Lake School ----- November 17, 2023  
 Monroe Middle School----- November 17, 2023  
 Oak Tree School ----- November 1, 2023  
 Woodland School ----- November 17, 2023  
 Monroe High School ----- November 28, 2023

**Subject C. ENROLLMENT**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

Schools	11/30/23	11/30/22	11/30/2021	11/30/20	11/30/19
Applegarth	438	464	458	454	438
Barclay Brook	386	353	336	296	326
Brookside	412	388	397	402	414
Mill Lake	499	486	469	456	539
MTMS	1708	1763	1723	1783	1777
Oak Tree	590	638	719	772	730
Woodland	252	272	304	314	307
High School send/receive	2626 272	2569 264	2511 255	2471	2399
Total	6911	6933	6917	6948	6930

**OUT OF DISTRICT**

<u>School</u>	Monroe			Jamesburg		
	<u>October</u>	<u>November</u>	<u>Difference</u>	<u>October</u>	<u>November</u>	<u>Difference</u>
Academy Learning Center	6	6		3	3	
Alpha School	1	2	+1			
Bridge Academy	1	1		1	1	
Celebrate the Children	1	1				
Center for Lifelong Learning	4	4				
Center School	3	3				
Children's Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	3	3				
Douglass Develop. Center	3	3				
East Mountain	0	0		1	1	
Eden	2	2				
Garden Academy	1	1				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	1	2	+1			
Midland School	1	1				
New Roads -Somerset	1	1				
New Roads- Parlin	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	2	2				
Rock Brook School	1	1				
Rugby	0	0		1	1	
Rutgers Day School	0	0		1	0	-1
Schroth School	3	3				
Shore Center	2	2				
<b>Total</b>	<b>42</b>	<b>44</b>	<b>+2</b>	<b>9</b>	<b>8</b>	<b>-1</b>

**STAFF COUNT**

Department	Number of Staff
Superintendent Office	



Superintendent	1
Director	1
Secretary	2
Human Resources	4
<b>Assistant Superintendent Office</b>	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
<b>Business Office</b>	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
<b>School Admin/Admin Support</b>	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
<b>Supervisors K-12</b>	
K-12 Supervisor	6
Secretary	1
<b>Instructional</b>	
Teacher	559.5
<b>Classroom Paraprofessionals/Media Ctr</b>	
Paraprofessionals - Full-time	119
Paraprofessionals - Part-time	41
Media Coordinator	3
<b>Educational Services Professionals</b>	
LDTC	8
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	7
School Counselor	22
Reading Specialist	5
SAC	1
Speech & Language Specialist	16
<b>Pupil Personnel Services</b>	
Director	1
Supervisor	2
Secretary	6
<b>Information Systems</b>	
Director	1
Tech Staff	11
<b>Facilities</b>	
Director	1
Supervisor/Building Manager	2
Secretary	1
Custodial/Maintenance	67
<b>Transportation</b>	

Director	1
Office Staff	4
Driver	63
Bus Mechanics	3
Paraprofessionals - Part-time	16
<b>Security</b>	
Director	1
F/T School Security Officer	19
P/T School Security Officer	4
<b>Athletic Department</b>	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
<b>Food Service</b>	
Director	1
Lunch Paraprofessionals - Part-time	40
<b>Falcon Care/ECE</b>	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	16
<b>Total District Staff as of 12/1/2023</b>	<b>1182</b>

**Subject D. PERSONNEL (10 MEMBER VOTE)**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel Action section of the Agenda.**

**BOARD ACTION (Items A through L)**

- A. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Danielle Brown**, school counselor at MTHS, effective February 1, 2024.
- B. \*It is recommended by the Superintendent of Schools that the Board rescind the appointment of Ms. Jyothi Dokka as Monroe Township South Asian Association at MTHS as a paid position, retroactive to September 1, 2023.
- C. \*It is recommended by the Superintendent of Schools that the Board rescind the appointment of Ms. Varsha Sharma as Monroe Township South Asian Association at MTHS as a paid position, retroactive to September 1, 2023.
- D. \*It is recommended by the Superintendent of Schools that the Board approve a revision in the medical leave of absence to **Ms. Adrienne Shanfield**, teacher of special education at MTHS, retroactive to November 2, 2023 through November 17, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Shanfield may be entitled to.

- E. \*It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Carly Hurley**, teacher of health and physical education at MTHS, effective January 2, 2024 through March 1, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Hurley may be entitled to.
- F. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Erik Strommen**, driver in the Transportation Department, retroactive to December 6, 2023 through December 20, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Strommen may be entitled to.
- G. \*It is recommended by the Superintendent of Schools that the Board approve the following coaches at the High School for the 2023-2024 school year (account no. 11-402-100-100-000-070):

Position	Name	Compensation
Unified Soccer Coach	Brian Keough	\$1755
Assistant Cheer Coach	Alyssa Purcell	Step 1 \$3368

- H. \*It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Maria Lamattina	MTHS	Teacher of Language Arts	Step 9A DR \$71,347+\$6,000 prorated	11-140-100-101-000-070	1/2/24-5/19/24	Leave position

- I. \*It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Susan Tate	MTHS	School Psychologist	Step 11 MA+30 94,247+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-070	12/18/23-6/30/24	Change in start date
2.	Tracy Sherr	MTHS	Teacher of Math	17% additional contract (34% for this period)	11-140-100-101-000-070	retroactive to 11/20/23-12/22/23	Leave position
3.	Gerald Minter	MTHS	Teacher of Math	17% additional contract (34% for this period)	11-140-100-101-000-070	retroactive to 11/17/23-12/21/23	Leave position
4.	Megan Drum	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 11/17/23-12/21/23	Leave position
5.	Katharine Fitzgerald-Mabe	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 11/17/23-12/21/23	Leave position
6.	Jena Rose	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 11/20/23-12/22/23	Leave position
7.	Kristin Youngblood	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 11/2/23-11/17/23	modification in end date
8.	Jennifer Baum	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 11/3/23-11/16/23	modification in end date

9.	Brian Keough	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 11/2/23-11/17/23	modification in end date
10.	Scott Wall	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 11/3/23-11/16/23	modification in end date
11.	Sharon Budelman	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 11/2/23-11/17/23	modification in end date
12.	Vanessa Kartsanis	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-12/15/23	modification in end date
13.	Susan Abatemarco	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-12/15/23	modification in end date
14.	Dana Green Witter	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-12/15/23	modification in end date
15.	Sybil Williams-Gray	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-12/15/23	modification in end date
16.	Brittany Adelino	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-12/15/23	modification in end date
17.	Jeanne Hayman	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-12/15/23	modification in end date
18.	Edgar Esteves	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 12/5/23-1/12/24	modification in end date
19.	Michelle Jodon	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	1/2/24-5/17/24	Leave position
20.	Peter Ruckdeschel	MTHS	Yearbook Business Manager	\$2487	11-401-100-100-000-070	retroactive to 10/30/23-6/30/24	Resignation replacement
21.	Melissa Fletcher	MTHS	Certificated Staff for the MTMS/MTHS Unified Movie Night	Non-instructional rate \$46.00 for 2.5 hours	11-213-100-101-000-070	retroactive to 11/16/23	New position
22.	George Meyers	MTHS	Certificated Staff for the MTMS/MTHS Unified Movie Night	Non-instructional rate \$46.00 for 2.5 hours	11-213-100-101-000-070	retroactive to 11/16/23	New position
23.	Brian Keough	MTHS	Certificated Staff MTMS/MTHS Unified Movie Night	Non-instructional rate \$46.00 for 2.5 hours	11-213-100-101-000-070	retroactive to 11/16/23	New position
24.	Jonah Nack	MTHS	Fall Marching Band Instructor (Support) Assistant 11/15	\$500.00	11-401-100-100-000-070	Fall 2023	New position
25.	Jyothi Dokka	MTHS	Monroe Township South Asian Association	Volunteer		2023-2024 school year	Volunteer
26.	Varsha Sharma	MTHS	Monroe Township South Asian Association	Volunteer		2023-2024 school year	Volunteer
27.	Lindsay Bathmann	MTHS	Teacher of Health and Physical Education	Step 2 BA \$53,122 prorated	11-140-100-101-000-070	1/2/24-3/4/24	Leave extension

28.	Jessica Balz	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
29.	Paula DeBlasio	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
30.	Brian Keough	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
31.	Amanda Maira	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
32.	Keri Molarz	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
33.	Jennifer Mordes	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
34.	Ryan Ronan	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
35.	Jaclyn Rosenthal	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
36.	Michael Russo	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
37.	Cindy Steiger	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
38.	Lauren Stuto	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
39.	Jennifer Toth	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival
40.	Nicole Yockman	MTHS	Certificated Staff Chaperone for the Fall Festival	Instructional rate \$55.00 for 2.5 hours	11-401-100-100-000-070	retroactive to 10/24/23	Fall Festival

- J. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Danielle Mayo	MTHS	Para - Falcon's Nest Preschool	Step 1 Reg. ed. + toileting + ed. degree \$15.69+\$3.00+\$1.00 for 3 hours from 12/18/23-5/22/24 (when students are present) Step 1 Reg. ed. + ed. degree \$15.69+\$1.00 for 3 hours from 5/23/24-6/30/24	11-190-100-106-000-070	12/18/23-6/30/24	Resignation replacement

- K. \*It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason

1.	Rosanne Butta	MTHS	10 month Guidance Secretary	Step 8 \$53,312 +\$1,000 stipend prorated retroactive to 7/1/23-11/30/23 Step 8 \$53,312 prorated eff. 12/1/23-6/30/24 7 hours	11-000-218-105-000-070	retroactive to 7/1/23-6/30/24	Salary adjustment
2.	Jean Malkiewicz	PPS	Secretary	\$71,084+\$1,500 base adj. + 20 yrs longevity+\$100 PD prorated	11-000-219-105-000-093	retroactive to 9/1/23-6/30/24	Salary adjustment
3.	Judite Borges	MTHS	Spec. Ed Para for MTMS/MTHS Unified Movie Night	Hourly step on guide	11-213-100-106-000-070	retroactive to 11/16/23	New position
4.	Lisa Nelson	MTHS	Spec. Ed Para for MTMS/MTHS Unified Movie Night	Hourly step on guide	11-213-100-106-000-070	retroactive to 11/16/23	New position
5.	Jennifer Burkshot	MTHS	Spec. Ed Para for MTMS/MTHS Unified Movie Night	Hourly step on guide	11-213-100-106-000-070	retroactive to 11/16/23	New position
6.	Judite Borges	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
7.	Jennifer Burkshot	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
8.	Gail Cocorikis	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
9.	Bonnie DeBenedetto	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
10.	Dina DiMatteo-Avitto	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
11.	Maria Holmann	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
12.	Angela Malak	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
13.	Charlotte McCartin	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
14.	Nancy McNulty	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
15.	Nancy Muce	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
16.	Marlene Oskierko	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
17.	Rose Pieron	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival

18.	AnnMarie Popper	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
19.	Colin Ryan	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
20.	Lillian Tomasulo	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival
21.	Paulette Vollaro	MTHS	Para - Fall Festival	Hourly step on guide for 2.5 hours	11-190-100-106-000-070	retroactive to 10/24/23	Fall Festival

- L. \*It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2023-2024 school year (pending satisfactory completion of pre-employment requirements):

**Certificated**

Pallavi Gunjkar  
 Jennifer Tyber-Goldberg  
 Michael Nichols  
 Graciella Esandrio  
 Shanmuga Karthikeyan  
 Neelam Singh  
 Latha Juloori  
 Theodore Powoski  
 Dana Pecorino  
 Andrew Lombard  
 Mukta Saxena  
 Michael Mattia

Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher  
 Substitute Teacher

**Non- Certificated**

William Burkshot  
 Michael Mattia  
 Heather Protinick  
 Cindy Foresta  
 Dylan Batko  
 William Burkshot

Substitute Paraprofessional  
 Substitute Paraprofessional  
 Substitute Paraprofessional  
 Substitute Volunteer Coach  
 Substitute Volunteer Coach  
 Substitute Volunteer Coach

**Subject**

**E. PERSONNEL (9 MEMBER VOTE)**

Meeting

Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel Action section of the Agenda.**

**BOARD ACTION (Items M through AI)**

M. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Jolanta Chrusciel**, custodian at MTMS, effective February 1, 2024.

N. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Tiffany Caccavale**, group leader at Falcon Care, effective November 30, 2023.

O. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Sandra Cormey**, teacher of grade 1 at Mill Lake School retroactive to November 13, 2023 through December 22, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Cormey may be entitled to.

P. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kathryn Anastasio**, media specialist at Oak Tree School effective December 12, 2023 through January 5, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Anastasio may be entitled to.

Q. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Nidia DeOliveira**, teacher of ESL at Oak Tree and Applegarth Schools retroactive to November 27, 2023 through December 1, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DeOliveira may be entitled to.

R. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Lori Konopacki**, paraprofessional at Oak Tree School, retroactive to December 1, 2023 through December 15, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Konopacki may be entitled to.

S. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Susanna Fortunato**, paraprofessional at Barclay Brook School, retroactive to November 16, 2023 through February 16, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Fortunato may be entitled to.

T. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kelly Bullis**, paraprofessional at Mill Lake School, effective January 2, 2024 through February 12, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Bullis may be entitled to.

U. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Frank Hareslak**, head custodian at MTMS, retroactive to November 13, 2023 through December 1, 2023. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Hareslak may be entitled to.

V. It is recommended by the Superintendent of Schools that the Board approve a revision in the medical leave of absence to **Ms. Carmela Valeriano**, paraprofessional at Barclay Brook School, retroactive to December 6, 2023 through December 21, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Valeriano may be entitled to.

W. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Heather Massi**, teacher of math at MTMS, effective January 29, 2024 through June 7, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Massi may be entitled to.

X. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Boskie Shah**, teacher of special education at Mill Lake School, effective December 13, 2023 through June 30, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Shah may be entitled to.

Y. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Melissa Vanliew**, custodian at Oak Tree School, effective December 15, 2023 through March 1, 2024. It is further recommended that this shall be unpaid except to the extent of any sick days to which Ms. Vanliew may be entitled.



Z. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Judi Wernersbach**, teacher of special education at Oak Tree School, retroactive to December 1, 2023 through February 23, 2024. Ms. Wernersbach's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AA. It is recommended by the Superintendent of Schools that the Board approve the following coaches at MTMS at the following stipends (account no. 11-402-100-100-000-080):

Position	Name	Compensation
Girls Soccer Coach	Colleen O'Grady	Step 1 \$5172
Field Hockey Coach	Stephanie Patterson	Step 1 \$4775
Baseball Coach	Gary Snyder	Step 3 \$5,897
Cross Country Coach	Gary Snyder	Step 1 \$4775
Boys Soccer Coach	Christopher Thumm	Step 1 \$5172
Basketball Coach	Scott Zimms	Step 1 \$5172

AB. It is recommended by the Superintendent of Schools that the Board approve the following staff for the drama positions at MTMS for the 2023-2024 school year (account no. 11-401-100-100-000-080):

Position	Name	Compensation
7th & 8th Grade Asst. Music Director/Keyboard & Conductor	Frances Schwartz	\$1734
7th & 8th Grade Asst. Choreographer	Heidi Lubrani	\$851
7th & 8th Grade Costumer Coordinator	Jeanmarie Swiontkowski	\$1020
7th & 8th Grade Costumer Assistant	Christopher Ciarlariello	\$816
7th & 8th Grade Stage Manager/Producer	Heidi Lubrani	\$1224
7th & 8th Grade Backstage Assistant	Robert Howatt	\$612

AC. It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2023-2024 school year:

Danielle Pandolfi (MLS)

AD. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for Family Maker Night Events at for the 2023-2024 school year at the hourly instructional rate \$55.00 for 3 hours/night (account no. 11-120-100-101-000-010):

Barclay Brook

Kristen Miller  
 Nicole Midura  
 Katherine Mennona  
 Rachel Roth  
 Kathryn Swope  
 Tamar Lopez  
 Karen Wasdin  
 Brittney Ragusa  
 Amanda Maira  
 Caterina Bonomo  
 Sara Crane  
 Jessica Balz  
 Jordan Delicato  
 Ryan Ronan  
 Marisa Pilgrim

Margaret Delmonaco  
 Laura Huard  
 Stephanie Yates  
 Joseph Luckenbill  
 Sarah Richards  
 Noel Battistelli

AE. It is recommended by the Superintendent of Schools that the Board appoint Ms. Nicole DiLorenzo, Acting Assistant Principal for MTMS at a salary of \$105,664.61, plus 15 years longevity prorated, retroactive to November 27, 2023 through December 22, 2023 (account no. 11-000-240-105-000-080).

AF. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Annette Backof	Oak Tree	Teacher of Grade 2	Step 10B MA+30 \$85,247+\$4,500 prorated	11-120-100-101-000-030	1/2/24-6/30/24	Transfer replacement
2.	Debra Tabbitas	Mill Lake	Teacher of Grade 1 - Long Term Sub	\$150/day	11-120-100-101-000-040	retroactive 11/27/23- 12/22/23	Leave position
3.	Debra Tabbitas	Oak Tree	Teacher of Grade 1	Step 7 MA \$60,447+\$3,600 prorated	11-120-100-101-000-060	1/30/24-6/30/24	Leave position

AG. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Melissa Bordieri	Oak Tree	Teacher of Basic Skills	Step 11 MA+30 \$94,247+\$4,500 + 15 years longevity prorated	11-230-100-101-000-060	1/2/24- 6/30/24	Retirement replacement
2.	Andrea Ponn	MTMS	Teacher of Math	Step 8A MA \$65,447+\$3,600 prorated	11-130-100-101-000-080	1/10/24- 3/27/24	Leave extension
3.	Caitlin Ford	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23- TBD	Resignation replacement
4.	Courtney Kuey	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23- TBD	Resignation replacement
5.	Elizabeth Kopko	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23- TBD	Resignation replacement
6.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23- TBD	Resignation replacement
7.	Lindsey Smith	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23- TBD	Resignation replacement
8.	Lauren Imperato	MTMS	Teacher of Social Studies	17% additional contract	11-130-100-101-000-080	retroactive to 11/30/23- 12/22/23	Leave position

9.	William James	MTMS	Teacher of Social Studies	17% additional contract	11-130-100-101-000-080	retroactive to 11/30/23-12/22/23	Leave position
10.	Alex VanDriesen	MTMS	Teacher of Social Studies	17% additional contract	11-130-100-101-000-080	retroactive to 11/30/23-12/22/23	Leave position
11.	Adam Pereira	MTMS	Teacher of Social Studies	17% additional contract	11-130-100-101-000-080	retroactive to 11/30/23-12/22/23	Leave position
12.	Jennifer Katz	MTMS	Team Leader - Icon	\$1624	11-130-100-101-000-080	retroactive to 11/30/23-12/22/23	Leave position
13.	Silvia Gonzalez	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 11/17/23-12/22/23	Leave position
14.	Santiago Velasco	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 11/17/23-12/22/23	Leave position
15.	Kristina Peterson	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 11/17/23-12/22/23	Leave position
16.	Carolina Soden	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 11/17/23-12/22/23	Leave position
17.	Laura Horoszewski	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	1/29/24-6/7/24	Leave position
18.	Allyson Lewis	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	1/29/24-6/7/24	Leave position
19.	Jennifer Schwartz	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	1/29/24-6/7/24	Leave position
20.	Laurie Budrewicz	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	1/29/24-6/7/24	Leave position
21.	Patrick Nortz	MTMS	Teacher of Physical Education	17% additional contract	11-130-100-101-000-080	11/20/23-2/9/24	Correction in start date
22.	Dana Oberheim	MTMS	School Counselor	16.6% additional contract	11-000-218-104-000-080	retroactive to 11/1/23-TBD	Resignation replacement
23.	Nicole Pontarollo	MTMS	School Counselor	16.6% additional contract	11-000-218-104-000-080	retroactive to 11/1/23-TBD	Resignation replacement
24.	Sarah Levine	MTMS	School Counselor	16.6% additional contract	11-000-218-104-000-080	retroactive to 11/1/23-TBD	Resignation replacement
25.	Meghan Granger	MTMS	School Counselor	16.6% additional contract	11-000-218-104-000-080	retroactive to 11/1/23-TBD	Resignation replacement
26.	Jessica Crawford	MTMS	School Counselor	16.6% additional contract	11-000-218-104-000-080	retroactive to 11/1/23-TBD	Resignation replacement
27.	Melissa Ladd	MTMS	School Counselor	16.6% additional contract	11-000-218-104-000-080	retroactive to 11/1/23-TBD	Resignation replacement

28.	Frances Schwartz	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-12/15/23	Modification in end date
29.	Jessica Snyder	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-12/15/23	Modification in end date
30.	Justine Crecca	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-12/15/23	Modification in end date
31.	Rachel Zettell	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-12/15/23	Modification in end date
32.	Stephanie Patterson	MTMS	After School Supervision Substitute	Non-instructional rate \$46.00 for 2 hrs/day as needed	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
33.	Giovanna Marchini	MTMS	After School Basic Skills Teacher	\$116.34/session	11-230-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
34.	Amy Kuhn	MTMS	After School Basic Skills Teacher	\$116.34/session	11-230-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
35.	Olivia Volpe	Applegarth	Advanced Art Enrichment Zero Period Coverage	Instructional rate \$55.00	11-120-100-101-000-050	retroactive to 11/20/23-6/30/24	New position
36.	Dana Oberheim	MTMS	Teacher for Zero Period Coverage - Supervision	Non-instructional rate \$46.00 for 1 hour	11-030-100-101-000-080	retroactive to 9/1/23-6/30/24	Correction in hourly rate
37.	Meghan Granger	MTMS	Teacher for Zero Period Coverage - Supervision	Non-instructional rate \$46.00 for 1 hour	11-030-100-101-000-080	retroactive to 9/1/23-6/30/24	Correction in hourly rate
38.	Carole Murphy	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 of the hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate
39.	Kristie DeLuca	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 pf the hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate
40.	Nicole Mascola	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 of the hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate
41.	Kayla Crawford	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 of the hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate
42.	Amanda Lair	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate
43.	Taylor Bell	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 of the hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate

44.	Beth Nagle	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	1/2 of the hourly instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	retroactive to 12/4/23-5/31/24	Adjustment in hourly rate
45.	Krysti Brandt	Mill Lake	Packing/Unpacking	Non-instructional rate \$46.00 for 5 hours	11-000-219-104-000-040	retroactive to 8/16/23-8/28/23	Relocation
46.	Stacey Liebross	Applegarth	Packing/Unpacking	Non-instructional rate \$46.00 for 5 hours	11-000-219-104-000-050	retroactive to 8/16/23-8/28/23	Relocation
47.	Zach Caruso	MTMS	Packing/Unpacking	Non-instructional rate \$46.00 for 10 hours	11-000-219-104-000-093	retroactive to 8/16/23-8/28/23	Relocation
48.	Lee Vodofsky	MTMS	Head Wrestling Coach	Step 2 \$3757	11-402-100-100-000-080	Winter	Adjustment in step
49.	Patricia Corica	MTMS	Nurse for Chorus Trip NJMEA Conference	Instructional rate \$55.00 for 1.5 hours	11-000-213-100-000-080	2/23/24	Chorus Trip
50.	Nina Schmetterer	MTMS	MS Honor Society Advisor	\$1476	11-401-100-100-000-080	retroactive to 9/1/23-6/30/24	Yearly position
51.	Danielle Manfredi	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
52.	Ann Ratcliffe	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
53.	Angel Pavese	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
54.	Kara Francese	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
55.	Lisa Zimmer	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
56.	Beth Nagle	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
57.	Moshina Goyal	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
58.	Marisol Cruz	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
59.	Jennifer Corvinus	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
60.	Melissa Chamra	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
61.	Nicole Tolnes	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
62.	Jennifer Scarpa	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
63.	Cortney Ludmer	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
64.	Chien-Ju Lin	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
65.	Nicole Herbstman	Brookside	Certificated Staff for Family Math Night	Instructional rate \$55.00 for 2 hours	11-120-100-101-000-020	retroactive to 12/6/23	New position
66.	Nicole Sheppard	Brookside, Woodland, Applegarth	Substitute Teacher - Advanced Art Enrichment	\$77.56/session	11-120-100-101-000-020/030/050	retroactive to 10/1/23-5/31/24	New position
67.	Tatiana Guarneri	Brookside, Woodland, Applegarth	Substitute Teacher - Advanced Art Enrichment	\$77.56/session	11-120-100-101-000-020/030/050	retroactive to 10/1/23-5/31/24	New position

AH. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Jordyn Goldstein	Falcon Care	Group Leader	\$16.00 for 2.5 hours	65-990-320-100-000-098	12/18/23-6/30/24	Resignation replacement
2.	Prasanna Botu	Applegarth	Para RC/cafe	Step 1 Reg. ed. + ed. degree \$15.69+\$1.00 for 2.25 hours Step 1 Spec. ed. + ed. degree \$15.69+\$2.25+\$1.00 for 1.5 hours for a total of 3.75 hours	11-000-270-107-000-050 60%/11-213-100-106-000-050 40%	12/18/23-6/30/24	Resignation replacement

AI. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Tiffany Caccavale	Applegarth	Special Ed. Para RC	Step 2 Spec. Ed.+ ed. degree \$15.79+\$2.25+\$1.00 for 4.5 hours	11-213-100-106-000-050	retroactive to 12/1/23-6/30/24	Resignation replacement
2.	Charlotte McCartin	Oak Tree	Special Ed. Para Autistic	Step 2 Spec. Ed. + toileting \$15.79.\$2.25+\$3.00 for 6.75 hours	11-214-100-106-000-060	1/2/24-6/30/24	Retirement replacement
3.	Donald SeEVERS	MTMS	Maintenance Mechanic	Step 10+BS+Maintenance+Journeyman+UST \$29.32+\$2.95+\$2500+\$750+3500 for 8 hours	11-000-261-100-000-098	12/18/23-/30/24	Retirement replacement

**Subject F. BOARD ACTION (10 MEMBER VOTE)**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

**BOARD ACTION (Items A through K)**

A. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

B. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

- C. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of November 2023.
- D. \*It is recommended by the Superintendent of Schools that the Board approve the following Policy for a first reading:

P 8500	Food Services (M) (Revised)
--------	-----------------------------

- E. \*It is recommended by the Superintendent of Schools that the Board approve the following Policies and Regulation for a second and final reading:

P 0143	Board Member Election and Appointment (Bylaw)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)

- F. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between POAC Autism Services and the Monroe Township Board of Education for a professional development on "Internet Safety" to be held on February 8, 2024 at the Monroe Township High School for a cost of \$750.00.
- G. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Liberty Science Center and the Monroe Township High School to provide "Nothing but Net!" performance to the Falcon's Nest Preschool on February 21, 2024 for a total amount of \$800.00.
- H. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Reid Sound and the Monroe Township Board of Education to provide equipment and service package for the Monroe Township High School 2024 Dinner Theater Production between January 16, 2024 through January 19, 2024 for a total cost of \$5016.00.
- I. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between William Owens (ASCAP) and the Monroe Township School District to provide two (2) clinic/consultation days with the Monroe Township Band Program on February 29, 2024 and March 1, 2024 in the amount of \$500.00 per day for a total cost of \$1000.00.
- J. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Key Art Productions and the Monroe Township High School to provide "Keepers of the Dream, Women Freedom Fighters" performance on February 13, 2024 in the amount of \$1950.00.
- K. \*It is recommended by the Superintendent of Schools that the Board approve the following out-of-district transfer placement for the 2023-2024 school year:

Student No.	School	Start Date	Tuition
98015	Alpha School	11/27/23	\$401.50 per diem

#### File Attachments

[Policy for first reading.pdf \(165 KB\)](#)  
[Policies and regulation for second and final reading.pdf \(1,247 KB\)](#)  
[Student Teacher K-8.pdf \(32 KB\)](#)  
[Professional Development.pdf \(90 KB\)](#)

#### Subject

#### G. BOARD ACTION (9 MEMBER VOTE)

Meeting

Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

13. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

#### **BOARD ACTION (Items L through R)**

L. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

M. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

N. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.

O. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of November 2023.

P. It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the November 15, 2023 meeting:

253260

Q. It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between StudioJJK LLC/Jarrett Krosoczka and the Monroe Township Middle School for an author visit to provide three (3) presentations within the school day on January 17, 2024 for a cost of \$4700.00.

R. It is recommended by the Superintendent of Schools that the Board approve the following out-of-district transfer placement for the 2023-2024 school year:

Student No.	School	Start Date	Tuition
89047	Mercer County Special Services District	11/28/23	\$345.00 per diem

#### File Attachments

[Student Teacher K-8.pdf \(25 KB\)](#)

[Professional Development K-8.pdf \(48 KB\)](#)

## **14. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS**

### **Subject A. BOARD ACTION (10 MEMBER VOTE)**

Meeting Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type Action

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.**

#### **BOARD ACTION (Items A through D)**

##### **A. \*PROFESSIONAL APPOINTMENTS:**

1. It is recommended that the members of the Monroe Township Board of Education approve the **Children's Hospital of Philadelphia School Program** to provide educational services to district students placed in their



facility at the rate of \$62.76 per hour during the 2023/24 school year.

2. It is recommended that the members of the Monroe Township Board of Education approve the appointment of **Lenox Law Firm**, 136 Franklin Corner Road, Lawrenceville, NJ 08648, as Insurance Defense Counsel to represent the Board's interest in a legal matter (QN-5024) up to the \$10,000.00 deductible set through the district's insurance policy with New Jersey School Insurance Group. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

3. It is recommended that members of the Monroe Township Board of Education approve **Johnson & Urban, LLC Consulting Engineers** to provide mechanical, electrical, plumbing, and fire protection services for the Monroe Township School District for the 2023/2024 school year.

B. \*BILL LIST

It is recommended that the bills totaling \$6,944,941.56 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$7,086,102.43 be ratified by the Board.

C. \*TRANSFER #4

It is recommended that members of the Monroe Township Board of Education approve Transfer #4 for Fiscal Year 2023/24 as previously submitted.

D. \*SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2023, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the October 2023 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

File Attachments

[Bill list 12-6-23.pdf \(391 KB\)](#)

[Financials 12.06.23.pdf \(1,775 KB\)](#)

[Johnson Urban LLC Engineers.pdf \(101 KB\)](#)

[Addendum Bill List 12-6-23.pdf \(372 KB\)](#)

**Subject**

**B. BOARD ACTION (9 MEMBER VOTE)**

Meeting

Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

14. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.**

**BOARD ACTION** (Items E through G)

E. PROFESSIONAL APPOINTMENTS

1. It is recommended that the members of the Monroe Township Board of Education approve **Naomi Sestak**, 1012 Stony Brook Way, North Brunswick, NJ 08902, as an Accompanist for the MTMS Winter Concert at the following rates:

7th/8th Grade Rehearsal \$50.00  
 6th Grade/Chamber Singers Rehearsal \$50.00  
 MTMS Concert \$150.00  
 Menlo Park Mall Concert \$150.00  
 Total fee of \$400.00

2. It is recommended that the members of the Monroe Township Board of Education approve **Diana Gebhardt**, 101 Starlight Road, Howell, NJ 07731, as a Choreographer for the MTMS 7th & 8th Grade Play at the following rates:

Choreography and blocking for all shows \$800.00  
 Audition and Rehearsals \$1400.00

Total fee of \$1060.00 (with a public school discount)

#### F. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and approve a donation of \$100.00 to Brookside School from Scheitzer Engineering Laboratories, Inc. through an employee corporate gift program.

#### G. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and approve a donation of school supplies valued at approximately \$200.00 to Barclay Brook School by township resident Elen Segawa de Souza.

### **15. BOARD PRESIDENT'S REPORT**

### **16. OTHER BOARD OF EDUCATION BUSINESS**

### **17. PUBLIC FORUM**

<b>Subject</b>	<b>A. PUBLIC FORUM (See Note 3)</b>
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	17. PUBLIC FORUM
Type	Information

**See Note 3.**

### **18. CLOSED SESSION RESOLUTION IF NEEDED**

### **19. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

<b>Subject</b>	<b>A. PUBLIC FORUM (See Note 3)</b>
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Type	Information

**See Note 3.**

### **20. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 17, 2024**

<b>Subject</b>	<b>A. NEXT SCHEDULED BOARD OF EDUCATION MEETING</b>
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 17, 2024

Type

The next Board of Education Meeting is scheduled for January 17, 2024 6:30 p.m.

## 21. ADJOURNMENT

---

Subject	A. NOTES
Meeting	Dec 6, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	21. ADJOURNMENT
Type	Action

### NOTES

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.